

Access Diploma to Higher Education in Social Work (OCNOTC)



This course is aimed at those who wish to undertake a university degree in Social Work. This course enables you to "return to learn" in a supportive environment.

You will develop core skills in communication, numeracy and IT.

Core modules are:

- Communication
- Reading and Writing
- Speaking and Listening

Application of Number

- Interpreting and Presenting information
- Calculations

Information Technology

- Planning Research on the Internet
 - Research Skills
- Optional modules are:
- Psychology
 - Values and Ethics
 - Approaches to Social Work
 - Social Policy
 - Sociology.

Additional modules may also be available in Maths, English Language and Science for those without the necessary GCSEs.

There will be continuous assessment through assignments, reports, practical exercises and there will be exams.

To gain the Access Diploma you must achieve a minimum of 60 credits, of which at least 45 must be at Level 3. No formal qualifications are required but you should be able to demonstrate competency in English and Numeracy. You should be 19 or over.

Next Step

Successful completion of this course will enable you to progress to year 1 of your chosen degree. Previous successful students have progressed to the Universities of Bedfordshire, Hertfordshire, Northamptonshire and London.

DAY	Friday
DATE	19/09/08
TIME	0930-1500
WEEKS	30
FEE	£480
DISCOUNTED FEE	£165
CODE	22167 D18MA

Please note: the fee shown is per annum.

Teacher Education

Access Diploma to Higher Education in Teacher Education (OCNOTC)



This course is aimed at those who wish to become school teachers. This course has the aim of enabling you to "return to learn" in a supportive environment. You will develop the skills you need to undertake a Bachelor of Education Degree.

The course contains core and optional modules.

Core modules are:

- Communication
- Reading and Writing
- Speaking and Listening

Application of Number

- Interpreting and Presenting Information
- Calculations

Information Technology

- Planning Research on the Internet
 - Research Skills
- Optional modules are:
- English Literature
 - School Placement
 - History
 - GCSE Science
 - Sociology.

Additional modules may also be available in Maths, English Language and Science, for those without the necessary GCSEs.

There will be continuous assessment through assignments, reports, practical exercises, a placement journal and there will be exams.

To gain the Access Diploma you must achieve a minimum of 60 credits, of which at least 45 must be at Level 3. No formal qualifications are required, but you must be at Level 2 in English and Numeracy at the beginning of the course. You should be 19 or over.

Next Step

Successful completion of this course will enable you to progress to year 1 of a BEd degree. Previous successful students have completed their initial teacher training at the Universities of Bedfordshire and Hertfordshire. You may apply to the university of your choice via UCAS. If you change your mind about teaching and wish to take an alternative degree, provided the Access Diploma has been obtained, other degree courses will

DAY	Friday
DATE	19/09/08
TIME	0930-1500
WEEKS	30
FEE	£480
DISCOUNTED FEE	£165
CODE	22162 D18MA

Please note: the fee shown is per annum.

A Level Programme

An A Level subject, detailed over the next few pages, may be studied either one evening per week or over two sessions on different days during the daytime (where available, please refer to each course for the specific times). If you opt for the daytime course, you will need to attend both sessions. Students of any age will be made to feel welcome on either the daytime or evening courses.

Please complete the Application Form on page 85 and send it to the College, you will be invited to an informal interview. Candidates should be aware of the specific entry requirements. Mature students are welcome to contact the college regarding requirements.

Length of courses

AS and A2 Levels take one year each to complete; usually assessments

take place in June (and possibly January on some programmes, please check with the individual course tutor once the course commences).

A full A Level consists of an AS Level and an A2 Level.

AS Levels

An AS Level is a valuable qualification in its own right. AS

Levels may be taken on their own or combined with A2s. AS is a standalone qualification that is valued as half a full A Level qualification.

A2 Levels

On successful completion of an AS Level, you may progress to the A2 Level to achieve a full A Level. A Levels are highly valued qualifications, which can lead into employment or Higher Education courses.

All the courses on this page take place at Main Campus, Kingsway, Dunstable.

Accounting



Specific entry requirements

Five GCSE passes at Grade C or above. A GCSE pass at Grade C or above in Business Studies, Economics or Accounting is desirable.

Course requirements

Text book.

Contents

Financial accounting and accounting for management and decision-making.

Examination board

AQA.

AS Level

DAY	Monday
DATE	15/09/08
TIME	1115-1315
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22540 D18MA

A2 Level

DAY	Monday
DATE	15/09/08
TIME	0900-1100
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22540 D28MA

Applied Information Communication Technology



Specific entry requirements

Of your five GCSE passes at Grade C or above, a GCSE pass at Grade C or above in Information and Communication Technology would be beneficial.

Course requirements

Text book.

Contents

Computer systems, principles of hardware and practical systems development.

Examination board

AQA.

AS Level

DAY	Tuesday	Friday
DATE	16/09/08	19/09/08
TIME	0900-1100	1415-1615
WEEKS	30	
FEE	£325	
DISCOUNTED FEE	£80	
CODE	22543 D18MA	

A2 Level

DAY	Monday	Friday
DATE	15/09/08	19/09/08
TIME	1415-1615	1115-1315
WEEKS	30	
FEE	£325	
DISCOUNTED FEE	£80	
CODE	22543 D28MA	

Dance



NEW

Specific entry requirements

Five GCSE passes at Grade C or above, one of which must be in an artistic or creative subject.

Course requirements

Text book.

Contents

Engagement in appreciation of the diverse, dynamic heritage of dance, promoting spiritual, moral and cultural development.

Examination board

AQA.

AS Level

DAY	Wednesday
DATE	17/09/08
TIME	0900-1215
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22563 D18MA

Economics & Business



Specific entry requirements

Five GCSE passes at Grade C or above, together with a commitment and a genuine interest in the subject.

Course requirements

Text book.

Contents

Markets and market failure, the national economy and markets at work.

Examination board

AQA.

AS Level

DAY	Tuesday	Wednesday
DATE	16/09/08	17/09/08
TIME	1115-1315	1115-1315
WEEKS	30	
FEE	£325	
DISCOUNTED FEE	£80	
CODE	22544 D18MA	

A2 Level

DAY	Tuesday	Thursday
DATE	16/09/08	18/09/08
TIME	0900-1100	1415-1615
WEEKS	30	
FEE	£325	
DISCOUNTED FEE	£80	
CODE	22544 D28MA	

All the courses on this page take place at Main Campus, Kingsway, Dunstable.

A Level Programme

English Language



Specific entry requirements

One of your five GCSE passes at Grade C or above must be English.

Course requirements

Text book.

Contents

Discovering, using and interacting through language.

Examination board

Edexcel.

AS Level

DAY	Thursday & Friday
DATE	18/09/08 19/09/08
TIME	0900-1100 1415-1615
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22545 D18MA

A2 Level

DAY	Monday & Wednesday
DATE	15/09/08 17/09/08
TIME	1415-1615 1115-1315
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22545 D28MA

English Literature



Specific entry requirements

One of your five GCSE passes at Grade C or above must be English.

Course requirements

Text book.

Contents

Drama, poetry, pre-1900 prose and Shakespeare in context.

Examination board

Edexcel.

AS Level

DAY	Thursday & Friday
DATE	18/09/08 19/09/08
TIME	1115-1315 1415-1615
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22546 D18MA

Film Studies



Specific entry requirements

Of your five GCSE passes at Grade C or above, ideally one pass should be in an artistic area.

Course requirements

Text book.

Contents

Film making, producers and audiences, messages and values.

Examination board

WJEC.

AS Level

DAY	Monday
DATE	15/09/08
TIME	1815-2130
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22547 E18MA

A2 Level

DAY	Tuesday
DATE	16/09/08
TIME	1815-2130
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22547 E28MA

Graphic Design



Specific entry requirements

Of your five GCSE passes at Grade C or above, one must be in a creative subject.

Course requirements

Art & Design materials (which can be brought from the College art shop).

Contents

Advertising design, Computer image manipulation, Typography, Design development, Illustration, Contextual studies.

Examination board

Edexcel.

AS Level

DAY	Monday
DATE	15/09/08
TIME	1815-2130
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22556 E18MA

A Level Programme

Human Biology



Specific entry requirements

Of your five GCSE passes at Grade C or above, two GCSE Science passes at Grade C or above are preferred.

Course requirements

Text book.

Contents

Molecules, cells, systems, pathogens, disease and centre assessed coursework.

Examination board

AQA.

AS Level

DAY	Monday & Friday
DATE	15/09/08 19/09/08
TIME	1115-1315 0900-1100
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22553 D18MA

A2 Level

DAY	Monday & Friday
DATE	15/09/08 19/09/08
TIME	1415-1615 1115-1315
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22553 D28MA

Law



Specific entry requirements

Of your five GCSE passes at Grade C or above, one must be English.

Course requirements

Text book.

Contents

The legal system of England and Wales, machinery of justice, personnel, the legal profession, judiciary and magistracy.

Examination board

AQA.

AS Level

DAY	Tuesday & Thursday
DATE	16/09/08 18/09/08
TIME	0900-1100 0900-1100
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22554 D18MA

A2 Level

DAY	Tuesday & Thursday
DATE	16/09/08 18/09/08
TIME	1115-1315 1115-1315
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22554 D28MA

Maths



Specific entry requirements

One of your five GCSE passes at Grade C or above must be in Maths.

Course requirements

Text book.

Contents

Algebra, geometry, series, calculus, sequence, trigonometry, exponentials, logarithms, mean, standard deviation, regression and probability.

Examination board

Edexcel.

AS Level

DAY	Monday & Friday	Thursday
DATE	15/09/08 19/09/08	18/09/08
TIME	0900-1100 1115-1315	1815-2130
WEEKS	30	30
FEE	£325	£325
DISCOUNTED FEE	£80	£80
CODE	22554 D18MA	22554 E18MA

A2 Level

DAY	Tuesday & Thursday	Thursday
DATE	16/09/08 19/09/08	18/09/08
TIME	1115-1315 1415-1615	1815-2130
WEEKS	30	30
FEE	£325	£325
DISCOUNTED FEE	£80	£80
CODE	22554 D18MA	22554 E18MA

Photography



Specific entry requirements

Of your five GCSE passes at Grade C or above, one must be in a creative subject.

Course requirements

Text book and own slr/digital camera.

Contents

Portraiture, documentary and photojournalism, landscape photography (urban, rural, coastal),

working with objects (still life or from the natural world) and experimental imagery.

Examination board

Edexcel.

AS Level

DAY	Monday
DATE	15/09/08
TIME	1815-2130
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22556 E18MA

A2 Level

DAY	Wednesday
DATE	17/09/08
TIME	1815-2130
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22556 E28MA

All the courses on this page take place at Main Campus, Kingsway, Dunstable.

All the courses on this page take place at Main Campus, Kingsway, Dunstable.

Psychology 

Specific entry requirements

One of your five GCSE passes at Grade C or above must be in English.

Course requirements

Text book.

Contents

Introduction to psychology, social and cognitive psychology and practical investigation.

Examination board

AQA.

AS Level

DAY	Monday & Thursday	Monday
DATE	15/09/08 18/09/08	15/09/08
TIME	0900-1100 1415-1615	1815-2130
WEEKS	30	30
FEE	£325	£325
DISCOUNTED FEE	£80	£80
CODE	22557 D18MA	22557 E18MA

A2 Level

DAY	Monday & Thursday	Thursday
DATE	15/09/08 18/09/08	18/09/08
TIME	1115-1315 1115-1315	1815-2130
WEEKS	30	30
FEE	£325	£325
DISCOUNTED FEE	£80	£80
CODE	22557 D28MA	22557 E28MA

Sociology 

Specific entry requirements

One of your five GCSE passes at Grade C or above must be in English.

Course requirements

Text book.

Contents

Families and households, health, mass media, education, wealth, poverty and welfare, work and leisure, plus sociological methods.

Examination board

AQA.

AS Level

DAY	Monday & Wednesday
DATE	15/09/08 17/09/08
TIME	1415-1615 0900-1100
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22558 D18MA

A2 Level

DAY	Tuesday & Thursday
DATE	16/09/08 18/09/08
TIME	0900-1100 1415-1615
WEEKS	30
FEE	£325
DISCOUNTED FEE	£80
CODE	22558 D28MA

All the courses above take place at Main Campus, Kingsway, Dunstable.

E2E and Apprenticeships with Chiltern Business Training

For information on Apprenticeships please contact Chiltern Business Training on tel: 01582 861607

Apprenticeships Schemes (16-25 years old)

Do you want to earn while you learn by gaining qualifications whilst in the work place?

If you'd like first class training on the job, while earning money and gaining skills and qualifications, an Apprenticeship might be for you.

- Combines on and off the job training with an employer placement and conventional learning
- Enables earning with learning
- A package of learning suited to your individual and employer needs
- Leads to nationally recognised qualifications
- Based on assessment of competence to do a particular job

You do not have to pay for the course as it is funded by Chiltern Business Training in conjunction with the Learning and Skills Council. A package of outcomes and standards are made up of:

- NVQ training
- Key Skills
- Technical Certificates
- Employment Rights and Responsibilities

Apprenticeships and Advanced Apprenticeships are available.

FOR FURTHER INFORMATION PLEASE CONTACT:

Chiltern Business Training, Kingsland Skills Institute Parkside Drive, Houghton Regis, Bedfordshire. LU5 5PY

Tel: 01582 861607

E2E (Entry to Employment)

E2E is a work-based training programme for 16-18 year olds helping you into employment, training, apprenticeships or full-time education.

E2E programmes are individually designed, allowing opportunity for progression.

If you are not quite ready for an apprenticeship, an E2E training course is an ideal stepping stone for 16-18 year olds. On E2E you can apply for Education Maintenance Allowance and help towards your expenses. You will learn Skills for Life, as well as skills relevant to a career and work your way towards being ready to enter an Apprenticeship, employment, or further learning. Attendance varies from 16 hours up

to 40 hours a week, but this depends on how well you want to progress and your own learning style.

- Gain units towards or full qualifications
- Gain work experience
- Develop an individual package of skills including IT, Key Skills and Skills for Life
- Work towards a vocational pathway including –
 - Sport (including football)
 - Administration
 - Customer Service
 - Construction
 - Hair
 - Beauty.

E2E and Apprenticeships with Chiltern Business Training

For information on Apprenticeships please contact Chiltern Business Training on tel: 01582 861607

Programme Led Apprenticeships in Engineering

Length

- Two years
- Placements are available through Chiltern Business Training.

What do I need?

Applicants must be aged 16-18 and have completed secondary education to at least four GCSEs at grade C and above.

What will I study and do?

A Programme Led Apprenticeship consists of:

Technical Certificate

which can include one of the following:

- City and Guilds Computer Aided Design
- BTEC First Diploma in Engineering.

Key Skills

- Communication
- Application of Number
- Information Technology

Next Step

- Apprenticeships

Is it exam or assessment?

Key Skills will require externally set assignments. Portfolios will need to be produced.

Apprenticeships in Engineering

Length

- Two years on day release
- On and off the job training whilst in employment
- Placements are available through Chiltern Business Training.

What do I need?

Applicants must be aged 16-24 and have completed secondary education to at least four GCSEs at grade C and above. You must have an aptitude and enthusiasm for engineering.

All applicants will be invited to an initial assessment.

What will I study and do?

An apprenticeship framework consists of:

NVQ Level 2

- EAL NVQ Performing Operations Level 2 – Electrical, Mechanical, Manufacturing or Woodwork and Joinery.

Technical Certificate

which can include one of the following:

- City and Guilds Computer Aided Design
- BTEC First Diploma in Engineering.

Key Skills

- Communication
- Application of Number
- Information Technology
- Working with Others
- Improving Own Learning.

You will also learn about Employment Rights and Responsibilities.

Is it exam or assessment?

The NVQs are achieved through Work Based assessment. Key Skills will require externally set assignments. Portfolios will need to be produced.

Next Step

- Advanced Apprenticeships
- Full-time Employment

Advanced Apprenticeships in Engineering

Length

- Four years on day release
- On and off the job training whilst in employment
- Placements are available through Chiltern Business Training.

What do I need?

Applicants must be aged 16-24 and have completed secondary education to at least four GCSEs at grade C and above. Complete or have completed an NVQ level 2 on route.

You must have an aptitude and enthusiasm for engineering.

All applicants will be invited to an initial assessment.

What will I study and do?

An advanced apprenticeship framework consists of:

NVQ Level 2

- EAL NVQ Performing Operations Level 2 – Electrical, Mechanical, Manufacturing or Woodwork and Joinery.

NVQ Level 3

- through one of the following routes:
 - Mechanical Production
 - Technical Services
 - Maintenance.

Technical Certificate

which can include one of the following:

- City and Guilds Certificate in Engineering (Maintenance and

Production, Welding)

- City and Guilds Computer Aided Design (3D)
- BTEC National Certificate with either electrical or mechanical bias - can lead onto HNC

Key Skills

- Communication
- Application of Number
- Information Technology
- Working with Others
- Improving Own Learning.

You will also learn about Employment Rights and Responsibilities.

Is it exam or assessment?

The NVQs are achieved through Work Based assessment. Key Skills will require externally set assignments.

Portfolios will need to be produced.

Next Step

- Full-time Employment
- Can lead to Foundation Degrees and can lead to and be accredited within Higher Education in consultation with your employer.