

## 15204 08 English for Speakers of Other Languages (ESOL) Level 1

This course offers the Level 1 stage of learning English - Reading, Writing, Speaking and Listening in a supportive environment. After completing this level, different options are open eg. Further ESOL study, a vocational course or looking for employment.

**Course Duration**  
One year

**Course Content**  
Students will achieve an Edexcel Skills for Life ESOL qualification at Level 1, completing units in Reading, Writing and Speaking and Listening.

**Qualifications/experience needed to join the course**

There are no formal entry qualifications needed to join the course although students will need to have a good Entry 3 level of English. Applicants will be given an English assessment before the start of the course.

**Study Centre**  
Main Site, Kingsway, Dunstable

**After the course is finished**  
Students who complete the course successfully are able to progress on to a Level 2 ESOL course, a Level 1 or Level 2 vocational qualification or seek employment.

**89% pass rate in 2006/07**

## 15205 08 English for Speakers of Other Languages with IT (ESOL) Level 1

This course enables you to learn English coupled with an understanding of IT and Microsoft Office.

**Course Duration**  
One year

**Course Content**  
Students will achieve an Edexcel Skills for Life ESOL qualification at Level 1, completing units in Reading, Writing, and Speaking and Listening. Students will also complete units in IT including Microsoft Office.

**Qualifications/experience needed to join the course**

There are no formal entry qualifications needed to join the course although students will need to have a good Entry 3 level of English. Applicants will be given an English assessment before the start of the course.

**Study Centre**  
Main Site, Kingsway, Dunstable

**After the course is finished**  
Students who complete the course successfully are able to progress on to a Level 2 ESOL course, a Level 1 or Level 2 vocational IT qualification, or a vocational qualification in another study area. Successful students will also have attained a level of English appropriate to seeking employment.

## 15206 08 English as a Foreign Language International University Foundation Course (EFL)

This course is for students from overseas who wish to progress to university in the United Kingdom. As well as improving your English, it covers modules such as computing and business studies to help you to prepare for the course you are going to study at university.

**Course Duration**  
One year

**Course Content**  
Core Units are:  
• Cultural Induction  
• Spoken English

- Written English
- Pronunciation
- Conversation
- Information Technology.

Optional Units are:  
• Business Studies  
• Computing  
• Media Studies  
• Photography  
• Graphic Design.

**Qualifications/experience needed to join the course**

This qualification is for overseas students

who have already obtained the academic qualification for entry to university, but who need help with UK study skills and English. Candidates should normally be 18 years of age or over.

**Study Centre**  
Main Site, Kingsway, Dunstable

**After the course is finished**  
All students will be tested and, subject to achieving the required IELTS score, you may progress to university degree courses.

The following Foundation Degree is offered in conjunction with the University of Bedfordshire to help you further your studies:

- Educational Practice



Note: For further information please ask for the Higher Education course information leaflets.

## 23201 08 BTEC Introductory Diploma in Health & Social Care Level 1

This course offers students a broad introduction to the health and social care sector. The course is also designed to develop a range of employment skills, understanding, personal qualities and attitudes essential for success in working life.

**Course Duration**  
One year

**Course Content**  
Core Units:  
• Starting Work in Health and Social Care  
• Working in Health and Social Care  
• Developing Skills in Health and Social Care.

Personal Units:  
• Personal Effectiveness  
• Social Responsibility at Work.  
Three Optional Units from:  
• Looking after Children  
• Images of People  
• Health and the Environment  
• Mapping Local Services.

**Key Skills**  
All students aged 16-18 are required to complete the three Key Skills Units in Communication, Application of Number and Information Technology.

There is also an opportunity to study other qualifications such as the Basic Food Hygiene Certificate and First Aid Certificate.

**Qualifications/experience needed to join the course**

Applicants will need an interest in caring and a willingness to put other people first. Learners will be interviewed before acceptance on the course.

**Study Centre**  
Main site, Kingsway, Dunstable

**After the course is finished**  
BTEC First Diploma in Caring or appropriate employment within the Health and Social Care Sector.

**100% pass rate in 2006/07**

## 23202 08 BTEC First Diploma in Health and Social Care Level 2

This is a practical, work-related course. Students learn by completing projects and assignments that are based on realistic workplace situations, activities and demands. It provides opportunities for learners to develop a range of skills and personal qualities essential for success in working life.

**Course Duration**  
One year

**Course Content**  
Core Units:  
• Communication and Individual Rights within the Health and Social Care Sectors  
• Individual Needs within Health and Social Care Sectors.

**Key Skills**  
All students aged 16-18 are required to complete the three Key Skills Units in Communication, Application of Number and Information Technology. There is also an opportunity to study other qualifications such as a GCSE in English and Maths, the Basic Food Hygiene Certificate and First Aid.

**Qualifications/experience needed to join the course**  
Four GCSEs at A-G are required. GCSE English Grade C is desirable. Students will need an interest in caring and a

willingness to put other people first. All applicants will be invited to attend an interview.

**Study Centre**  
Main Site, Kingsway, Dunstable.

**After the course is finished**  
This care qualification could lead to a BTEC National Diploma course, Cache Level 3 Childcare and Education, Vocational A level and employment as health care assistants, dental nurses or mother's help.

**93% pass rate in 2006/07**



## 23203 08 BTEC National Diploma in Health and Social Care

Level 3

This course is an academic course equivalent to three A Levels, it does however encompass a practical element in which the students are required to attend work placements; these can be in a range of health and social care settings including, nurseries, schools, elderly day care facilities, disability schools and centres for those aged 18 and over, hospitals and residential care homes.

### Course Duration

Two years

### Course Content

Students will study the following:

Core Units:

- Developing Effective Communication in Health and Social Care
- Equality, Diversity and Rights in Health and Social Care
- Health, Safety and Security in Health and Social Care
- Development through the Life Stages
- Fundamentals of Anatomy and Physiology for Health and Social Care
- Personal and Professional Development in Health and Social Care
- Sociological Perspectives for Health and Social Care
- Psychological Perspectives for Health and Social Care.

Specialist Units will be selected from the following list:

- Values and Planning in Social Care

- Caring for Children and Young People
- Supporting and Protecting Adults
- Public Health
- Physiological Disorders
- Working in Social Care
- Working in the Health Sector
- Applied Sociological Perspectives for Health and Social Care
- Health Education
- Nutrition for Health and Social Care
- Research Methodology for Health and Social Care
- Complementary Therapies
- Introduction to Counselling for Health and Social Care
- Coping with Change in a Health and Social Care Context
- Caring for Individuals with Additional Needs
- Dealing with Challenging Behaviour
- Caring for Older People
- Applied Psychological Perspectives for Health and Social Care
- Health Psychology
- Human Inheritance for Health and Social Care
- Environmental Health
- Infection Prevention and Control
- Dementia Care
- Working with Medication in Health and Social Care
- Support Work in Social Care
- Technology in Health and Social Care Services
- Vocational Experience for Health and Social Care

- Competence-based Vocational Experience for Health and Social Care
- Independent Learning in Health and Social Care
- Academic Literacy in the Health and Social Care Sectors
- Social Policy for Health and Social Care.

Students also attend work placements in a range of care settings including local hospitals, schools and residential homes.

### Key Skills

All students aged 16-18 are required to complete the three Key Skills Units in Communication, Application of Number and Information Technology.

### Qualifications/experience needed to join the course

Four GCSEs at Grade C and above or equivalent e.g. Level 2 qualification in Health and Social Care. One GCSE should be in English. Applicants must also have an interest in working in the Health and Social Care sector.

### Study Centre

Main Site, Kingsway, Dunstable

### After the course is finished

On successful completion, students can progress on to higher education or employment in the Health and Social Care sector.

## 21301 08 City & Guilds ITQ IT User

Level 1

This is a beginners' course, which is an ideal introduction to computing. It is practically based and prepares you for further study.

### Course Duration

One year

### Course Content

Students will study:

- Make Selective Use of IT
- Internet & Intranet
- Databases
- Spreadsheets
- Presentation Software
- Word Processing.

### Key Skills

All students aged 16-18 are required to complete the two Key Skills Units in Communication and Application of Number.

### Qualifications/experience needed to join the course

There are no formal qualifications required. All applicants will be invited to attend an interview.

### Study Centre

Main site, Kingsway, Dunstable.

### After the course is finished

On successful completion of the course, you can progress on to a Level 2 course, BTEC First Diploma for Information and Technology Practitioners. Alternatively, you could gain employment in the business or industrial sectors using IT.

## 21302 08 City & Guilds Diploma for IT Practitioners Systems Support (PC Maintenance)

Level 2

This is a very practically based course, concentrating on computer hardware and the installation of software (operating systems and application software).

### Course Duration

One year

### Course Content

Students will study:

- Maintain Equipment
- Systems Customer Support Provision
- Install and Configure Equipment and Operating Systems
- Install, Configure and Maintain Equipment and Operating Systems.

### Key Skills

All students aged 16-18 are required to complete the two Key Skills Units in Communication and Application of Number.

### Qualifications/experience needed to join the course

You will need two GCSEs at Grade D or above or an equivalent qualification e.g. GNVQ Foundation or City & Guilds qualification in Information Technology. All applicants will be invited to attend an interview.

### Study Centre

Main site, Kingsway, Dunstable.

### After the course is finished

On successful completion of the course, you can progress on to the BTEC National Diploma in Computing, or a City and Guilds Certificate for IT Practitioners Level 3. Alternatively, you could gain employment in the business or industrial sectors using IT.

## 21303 08 BTEC First Diploma in Information and Communication Technology (ICT) Practitioners

Level 2

This is a highly practical work-based course, which will let you build on your knowledge of computer applications.

### Course Duration

One year

### Course Content

You will study modules including:

- Introduction to Computer Systems
- Using ICT to Present Information
- Software Design and Development
- Website Development
- Spreadsheets and Databases
- Software Installation.

You will also study the science and maths associated with computers.

Students have access to a well-equipped computer workshop.

### Key Skills

All students aged 16-18 are required to complete the two Key Skills Units in Communication and Application of Number.

### Qualifications/experience needed to join the course

You will need two GCSEs at Grade D and above or an equivalent qualification such as GNVQ Foundation or City & Guilds qualification in Information Technology. All applicants will be invited to attend an interview.

### Study Centre

Main site, Kingsway, Dunstable.

